



Office of International Relations
Indian Institute of Technology Kharagpur
Kharagpur - 721 302



Ref: 2414 /2024/OIR

Date: 21.11.2024

NOTE

Subject: One Year SRIC Contract Renewal of Senior Project Officer (Office of International Relations)

The annual employment contract of Koushiki Mukherjee (Senior Project Officer, Office of International Relations), which expires on 31.12.2024 is due for renewal.

Like previous years, a committee comprising of the following members may be convened to complete the evaluation process for the candidate:

1. Dean R&D (Chairperson)
2. Dean, IR (Member)
3. Dean AA (Member)
4. Dean OR (Member)
5. Dean Student Affairs (Member)

It is requested that the evaluation may be completed by 15th December, 2024

Let us include the name of Mr. Prasenjit Banerjee, J OAA with similar T&C for ease of operations under the same committee please. Chakravarty. 25/11/2024.

Dean AA

Dean OR Karali Das 22.11.2024

Dean SA *Singh* 22.11.24

Dean R&D *22/11/2024*

Submitted for kind consideration and app

Deputy Director

Binay 27/11/24

Director

27/11/2024

29.11.2024

Dean R&D, *kindly* for your kind help and action please.

Rab. Brat Mukherjee 29.11.2024

Dean, R&D

Rab. Brat Mukherjee
Dean IR 22.11.2024

Goutam Das

How about 6th December?
If you suggest delay in time I can get confirmation for other members. please.

Rab. Brat
29.11.2024

