



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/18844

Booking Request ID:FBR/2022-2023/IIT/18844

Booking ID:FBK/2022-2023/IIT/17988

Name of Indentor : Shruti Singh Parihar (16066)
Designation : Executive Officer
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise- V/2018/832 towards refreshment items purchased for office use. vide bill no-730 dt 12-12-2022

Total Estimated Value : 6615.00 [Rupees Six Thousand Six Hundred Fifteen Only] /-

Status : Approved

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
1284518.00	1275936.00	8582.00	1192566.00	16066 21-02-2023 11:31 AM

Date:

(Signature of The Indentor)

Shruti Singh Parihar
Executive Officer
Emp. Code: 16066

If Proposal upto 600000 /-

Dean (Outreach)
IIT Kharagpur

Approved

(Signature and Seal of The Dean (Outreach) IIT Kharagpur)
ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Date:

If Proposal above 600000 /-

Recommendation of the ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Date:

(Signature with Seal)

Approved

Deputy Director

(Director)

FINANCIAL POWER FOR APPROVAL

BILL



SUJATA ENTERPRISE

RABINDRAPALLY, P.O.- HIJLI
KHARAGPUR, PASCHIM MEDINIPUR
PIN-721306

Mobile: 8016874514
e-mail- kharagpur9932@gmail.com

To

O.I.R

11. T. Kharagpur

11.11.2022

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

Sl. No.	PARTICULAR	QNTY.	RATE	AMOUNT	
				Rs.	P.
1.	Tata tea premium = 250gm	2pkt	90	180	00
2.	Tata tea Gold = 250gm	2pkt	130	260	00
3.	Thurbo Darjeeling tea = 250gm	1pkt	330	330	00
4.	Lipton Green tea = 250gm	2bon	170	340	00
5.	Nescafe = 200gm	2pkt	660	1320	00
6.	Sugar	1kg	50	50	00
7.	Nestle Everyday = 400gm	10pkt	220	2200	00
8.	Maire biscuit = 400gm	3pkt	60	180	00
9.	Google biscuit = 250gm	3pkt	35	105	00
10.	Hello pasta biscuit = 300gm	10pkt	45	450	00
11.	Digestive biscuit = 250gm	5pkt	55	275	00
12.	Salted biscuit = 300gm	5pkt	40	200	00
13.	cookies biscuit (Amul) = 400gm	5pkt	100	500	00
14.	Dark Fantasy = 75gm	5pkt	45	225	00
GSTIN No - 19ESCPD3647A1Z3 Vender Code : VI/2018/832 PAN No.- ESCPD3647A A/c No. - 1040050007344 IFSC Code: PUNB0104020				TOTAL	6615 00

Rupees in Word

Six thousand Six hundred fifteen Only

Bill No.

730

Date

12.12.2022

E.&O.E.

Challan No

Date

Order No

Date

Sujata Singh
For Sujata Enterprise

Date:

(Director)

FINANCIAL POWER FOR APPROVAL



Bh

for official purposes
Pharaboota

Prof. Goutam Chakraborty
Associate Dean / सह संकायध्यक्ष
International Relations and Ranking
अंतराष्ट्रीय संबंध एवं रैंकिंग
भा प्रौ सं खड़गपुर/IIT Kharagpur

Shruti
Shruti Singh Parihar
Executive Officer
Emp. Code: 16066

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