



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/16795

Booking Request ID:FBR/2022-2023/IIT/16795

Booking ID:FBK/2022-2023/IIT/16022

Name of Indentor : Shruti Singh Parihar (16066)
Designation : Executive Officer
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise-V/2018/832 towards purchase of snacks packet and water bottle for international delegates, TUM. vide bill no-683 dt 14-10-2022
Total Estimated Value : 2510.00 [Rupees Two Thousand Five Hundred Ten Only] -
Status : **Approved**
Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
1284518.00	829563.00	454955.00	790171.00	16066 30-01-2023 04:35 PM

Date:

(Signature of The Indentor)
Shruti Singh Parihar
Executive Officer
Emp. Code: 16066

If Proposal upto 600000 /-

Approved

Date:

(Signature and Seal of The /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE)
Indian Institute of Technology Kharagpur

If Proposal above 600000 /-

Approved

Date:

Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

(Signature with Seal)

Deputy Director

Approved

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

SUJATA ENTERPRISE

Mobile: 8016874514
e-mail- kharagpur9932@gmail.com

To Aliso Dean I.R.
L.I. T. Kharag pwa

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

PARTICULAR	QNTY.	RATE	AMOUNT	
			Rs.	P.
Snacks packets	10pkt	175	1750	00
Bisleri Water = 300ml	4600	190	760	00
GSTIN No - 19ESCPD3647A1Z3 Vender Code : V/2018/832 PAN No.- ESCPD3647A A/c No. - 1040050007344 IFSC Code: PUNB0104020		TOTAL	2510	00

es in Word Two thousand five hundred ten Only
 683
 No Date 14.10.2022
 an No Date
 No
 Date
 E.&O.E.
 Sujata Jay
 For Sujata Enterprises

E. & O. E.

Sujata Singh
For Sujata Enterprise

Rajesh Ghosh
Junior Executive (F& A)
Office of Alumni Affairs & International Relations
IIT Kharagpur
Mobile No- 7501330814
Land No- 03222-281067

Fwd: Visit of the delegates from Technical University of Munich

1 message

shyamal Dey <kharagpur9932@gmail.com>
To: amit9153454225@gmail.com

22 September 2022 at 12:06

----- Forwarded message -----

From: **rajesh ghosh** <rajeshghosh6@gmail.com>
Date: Tue, Sep 20, 2022, 1:07 PM
Subject: Fwd: Visit of the delegates from Technical University of Munich
To: <kharagpur9932@gmail.com>
Cc: AA&IR F&A <f&a@adm.iitkgp.ac.in>, Anirban Biswas <anirban.biswas@adm.iitkgp.ac.in>

Dear Shyamal Da,

Please supply the snacks packet & Tea, cookies, and other items as per the requirement mentioned in the trailing mail.

----- Forwarded message -----

From: **Sadhan Banerjee** साधन बनर्जी <sadhan@hijli.iitkgp.ac.in>
Date: Tue, Sep 20, 2022 at 12:28 PM
Subject: Visit of the delegates from Technical University of Munich
To: f&a <f&a@adm.iitkgp.ernet.in>, rajeshghosh6 <rajeshghosh6@gmail.com>
Cc: Dean Outreach <deanor@adm.iitkgp.ac.in>, adeanir <adeanir@adm.iitkgp.ac.in>, anirban biswas <anirban.biswas@adm.iitkgp.ac.in>, alolika mukherjee <alolika.mukherjee@adm.iitkgp.ac.in>

Dear Mr. Rajesh,

Please arrange 10 nos. Snacks Packets, Tea/Coffee, Cookies, Water bottle (200ml) for the **TUM delegates** from "**CCD**" and deliver at Seminar Room, Technology Guest House on 22.09.2022 at 3:30PM.

The each packet contains 1 Muffin Cake, 1 Tanduri Paneer Sandwich.

Also arrange 250gm Kaju (2 Pkts.), Cookies 10 Pkts, 250gm Almonds (2 Pkts.), Tea/Coffee & Water for the meeting with TUM Delegates on 21st & 22nd Sept.

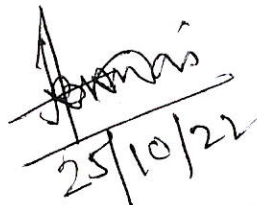
Bill may be raised in the name of Asso. Dean IR.

Best Regards

Sadhan Banerjee
Office of Alumni Affairs & Branding
Indian Institute of Technology Kharagpur
Kharagpur 721302
Ph: +91 3222 281077

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Regards,

Rajesh Ghosh
Junior Executive (F&A)
Office of Alumni Affairs & International Relations
IIT Kharagpur
Mobile No- 7501330814
Land No- 03222-281067


25/10/22

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur



प्रो. गौतम चoudhury
Prof. Goutam Choudhury
Associate Dean / International Relations
अंतराष्ट्रीय संबंधों के प्रो.
भा प्रौ सं खड़गपुर/IIT Kharagpur