



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/14742

Booking Request ID:FBR/2022-2023/IIT/14742

Booking ID:FBK/2022-2023/IIT/14076

Name of Indentor : Anirban Biswas (19007)
Designation : Senior Executive Officer Grade-I
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Jayguru Travels (V/2019/766) towards cab hire charges for kolkata airport drop and pickup. official visit IIT Gandhinagar. vide bill no-46 &49 dt 21-10-2022

Total Estimated Value : 8490.00 [Rupees Eight Thousand Four Hundred Ninety Only] /-

Status : Approved

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
1284518.00	529129.00	755389.00	520639.00	19007 29-12-2022 03:34 PM

Date: 24/1/23

Signature of The Indentor)

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

If Proposal upto 600000 /-

Date: 20/1/23

Approved
(Signature and Seal of The ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE)

If Proposal above 600000 /-

Date:

Approved
Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

(Signature with Seal)

Deputy Director

Approved

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

No.

46

BILL / CASH MEMO

Date 21/10/2022

JAYGURU TRAVELS

Talbagicha, Kharagpur - 721306
 Dist.- Paschim Medinipur (W.B.)
 Mobile : 8513954352 / 7908563973
 E-mail: sukumardey919@gmail.com

GSTIN-19APFPD3606K1ZY
 SAC CODE - 9966

To Office of International
 Relations
 IIT KHARAGPUR

DESCRIPTION	Rate	Amount	
		Rs.	P.
Transportation charges for travelling from IIT KGP to Kolkata Airport drop on 29/9/2022		3600	
	Toll	415	
Four thousand one hundred ninety five rupees	CGST 2.5 %	90	
	SGST 2.5 %	90	
TOTAL		4195/-	

A/c No.: 1040050007627
 IFS Code : PUNB0104020
 P.N.B Kharagpur I.I.T

Vendor Code : VI/2019/766

Your Order No.

Date : 29/9/22

JAY GURU TRAVELS
 For JAYGURU TRAVELS
Sukumar Deby

Proprietor

RECEIVED

26 DEC 2022

163

International Relation Office
IIT Kharagpur

Bh

Debarabarty
26/12/22

JAY GURU TRAVELS

Proprietor

Talbagicha, Kharagpur - 721306, Dist. Paschim Medinipur (W.B.)
 Mobile: 8513954352 / 7908563973, E-mail: sukumarday919@gmail.com
 GSTIN-19APFPD3606K1ZY, SAC CODE - 9966

JAYGURU TRAVELS

CAR DUTY SLIP

428

No.

Vehicle No. _____ Date 29/9/22
 Prof./Dr./ Mr./ Mrs.: Office of Information Relations

Starting Meter Reading : _____
 Ending Meter Reading : _____

Total Kilometer : 300 km

AC 300 km N/A/C

Reporting Place: _____

Reporting Time: 11:15 KGP to Kolkata

Release Time: After drop

Total Time Engaged: _____

Purpose of Use : _____

Passenger Ph. No. : _____

Booked By : Bhavita Nay

Personal / Office : _____

Signature of Driver

Signature of User

TRANSA CTION DATE	TRANSA CTION TIME	TRANSA CTION ID	PLAZA	VEH REG NO	AMOUNT TAG	VEH.CLA	LANE DIRECTI	RECON DATE	VEH_CL ASS_DE
2022-09-29	07:50:20	0019650	Debra toll plaza	WB22U 3142	70	4	W	2022-09-29 07:50:20	Car/Jeeep/ Van
2022-09-29	09:10:58	0019652	Jaladhula gori toll plaza	WB22U 3142	120	4	S	2022-09-29 09:10:58	Car/Jeeep/ Van
2022-09-29	09:48:47	0019653	Rajchand rapur Toll Plaza	WB22U 3142	60	4	N	2022-09-29 09:48:47	Car/Jeeep/ Van
2022-09-29	11:45:12	0019654	Rajchand rapur Toll Plaza	WB22U 3142	60	4	S	2022-09-29 11:45:12	Car/Jeeep/ Van
2022-09-29	12:40:14	0019655	Jaladhula gori toll plaza	WB22U 3142	65	4	N	2022-09-29 12:40:14	Car/Jeeep/ Van
2022-09-29	14:25:00	0019657	Debra toll plaza	WB22U 3142	40	4	E	2022-09-29 14:25:00	Car/Jeeep/ Van

No.

49

BILL / CASH MEMO

Date 21/10/2022

JAYGURU TRAVELS

Talbagicha, Kharagpur - 721306
 Dist.- Paschim Medinipur (W.B.)
 Mobile : 8513954352 / 7908563973
 E-mail: sukumardey919@gmail.com

GSTIN-19APFPD3606K1ZY
 SAC CODE - 9966

To Office of International
 Relations

IIT KHARAGPUR

DESCRIPTION	Rate	Amount Rs.	P.
Transportation charges for receiving from Kolkata Airport to IIT KGP drop on 2/10/2022 by car		3600	
	Toll	415	
	Parking	100	
Four thousand two hundred ninety five rupees	CGST	2.5 %	90
	SGST	2.5 %	90
	TOTAL	42951	

A/c No.: 1040050007627
 IFS Code : PUNB0104020
 P.N.B Kharagpur I.I.T

Vendor Code : V/2019/766

Your Order No.

Date : 21/10/22

JAY GURU TRAVELS

For JAYGURU TRAVELS
 Sukumardey
 Proprietor



13h

Chakraborty
26/12/22

Goutam Chakraborty

प्रो. गोतम चक्रवर्ती
Prof. Goutam Chakraborty
Associate Dean / सह संकायध्यक्ष
International Relations and Ranking
अंतराष्ट्रीय संबंध एवं
आ प्रो सं खड़गपुर/IIT Kharagpur

JAY GURU TRAVELS

Proprietor

No.

CAR DUTY SLIP

420

JAYGURU TRAVELS

Talbagicha, Kharagpur - 721306, Dist.- Paschim Medinipur (W.B.)
 Mobile: 8513954352 / 7908563973, E-mail: sukumardey919@gmail.com
 GSTIN-19APFPD3606K1ZY, SAC CODE - 9966

Vehicle No. _____ Date 2/10/22Prof./Dr./ Mr./ Mrs. : Office of International Relations

Starting Meter Reading : _____

Ending Meter Reading : _____

Total Kilometer : _____

AC _____ N/A/C _____

Reporting Place: _____

Reporting Time: _____

Release Time: IIT KGP to KolkataTotal Time Engaged: Airport receive

Purpose of Use : _____

Passenger Ph. No. : _____

Booked By : Alivia May

Personal / Office : _____

AIRPORT AUTHORITY OF
 INDIA
 Tax code IN19AFCPR4510F12M

PS 2 02/10/22 12:21
 Cashier 9
 Receipt 70790

SUV-CAR-2W
 1 - No. 077525
 02/10/22 11:33
 02/10/22 12:21
 Period 0d0h49'
 (GST) Rs.100.00

Gross total Rs.100.00

Payment
 CAR 1 Rs.10.00
 Cash Rs.100.00

Net total Rs.84.74
 SGST 9% Rs.7.63
 CGST 9% Rs.7.63

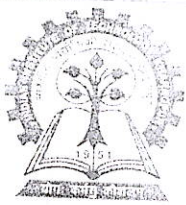
All amounts in INR.
 Deliv. date: Receipt date

INCLUSIVE OF TAX

Signature of Driver

Signature of User

2022-10-02	00:31:41	002200720887	Debra toll plaza	WB22U3142	70	4	W	2022-10-02 00:33:08	Car/Jeep/Van
2022-10-02	01:57:28	002200835878	Jaladhula gori toll plaza	WB22U3142	120	4	S	2022-10-02 01:58:55	Car/Jeep/Van
2022-10-02	02:21:39	002200866248	Rajchandrapur Toll Plaza	WB22U3142	60	4	N	2022-10-02 02:25:03	Car/Jeep/Van
2022-10-02	12:54:25	002201970477	Rajchandrapur Toll Plaza	WB22U3142	60	4	S	2022-10-02 12:57:22	Car/Jeep/Van
2022-10-02	13:13:38	002202017001	Jaladhula gori toll plaza	WB22U3142	65	4	N	2022-10-02 13:15:27	Car/Jeep/Van
2022-10-02	14:21:53	002202180075	Debra toll plaza	WB22U3142	40	4	E	2022-10-02 14:23:29	Car/Jeep/Van



Office of International Relations (OIR)
Indian Institute of Technology Kharagpur
India - 721302

Ref. No: 573 /2022/OIR

Dated: 09/09/2022

Subject: Request for Approval for attending International Relations Conclave hosted by and at IIT Gandhinagar (Gujarat) and related budget.

The Office of International Relations – IITKGP has received an invitation from IIT Gandhinagar to attend the International Relation Conclave to be held during 30.09.2022 – 01.10.2022. IIT Kharagpur has duly accepted the invitation and confirmed her participation. With internationalization becoming a priority area for Indian higher education in general, and IITs in particular, this conclave will give us an opportunity to share our experience, set strategies for the future, and join forces where necessary. It is proposed that a four member delegation will visit IIT Gandhinagar for attending this conclave.

The delegates from IIT Kharagpur will include Prof. Goutam Chakraborty (Associate Dean, International Relations and Ranking), Mrs. Alivia Nag (Head, Office of International Relations), Ms. Koushiki Mukherjee (Senior IR Executive) and Ms. Rituparna Chakraborty (Data Management Executive). The host institute will cover the local accommodation, food charges and local travel for all the participants for these two days. The other expenses such as travel and incidental charges will be borne by the guest institute. A budget has been prepared accordingly for the upcoming visit to IITG for your kind perusal and necessary approval:

Particulars		Total (INR) (Approx.)
1. Ground Travel (IIT KGP to Kolkata Airport - CCU) (To and Fro)		12,000/-
2. Air Travel fare (CCU to AMD and AMD to CCU) (Round Trip)	19,000/- per person	76,000
3. Miscellaneous/Incidental Expenses		7,000/-
Total (Rs.)		95,000/-

Submitted for your consideration and approval, please.


Associate Dean,
International Relations and Ranking


Dean, Outreach and Alumni Affairs

Deputy Director