



Indian Institute of Technology Kharagpur  
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/351

Booking Request ID: FBR/2022-2023/IIT/351

Booking ID: FBK/2022-2023/IIT/311

Name of Indentor	: Anirban Biswas (19007)
Designation	: Senior Executive Officer Grade-I
Organisation	: Indian Institute of Technology Kharagpur
Cost Center	: International Relations
Project	: Not Applicable
Budget Information	
	: Maintenance Fund
Item Description	: Amount is being paid through EZ CARD NO- 4216 8701 4829 5262 towards various expenses of IR Office as per bills enclosed. Immediate refill is requested.
Total Estimated Value	: 6320.00 [ Rupees Six Thousand Three Hundred Twenty Only ] /-
Justification (add extra sheet if required)	: Approved

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
124000.00	6320.00	117680.00	0.00	19007 19-04-2022 04:36 PM

Date:

11/5/22 ✓

(Signature of The Indentor)

Shri Anirban Biswas  
Senior Executive Officer (Gr-I)  
IIT Kharagpur

If Proposal upto 600000 /-

Approved

Date:

13/5/22

(Signature and Seal of The /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/Joint REGISTRAR / DEPUTY REGISTRAR / Sr. EE of Technology Kharagpur

If Proposal above 600000 /-

Approved

Recomendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/Joint REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Date:

(Signature with Seal)

Approved

Deputy Director

(Director)

Date:

FINANCIAL POWER FOR APPROVAL

IN INSTITUTE  
TECHNOLOGY  
ARAGPUR

## RECEIPT

2021-2022

		Supplier	Customer
Invoice No	:	Name Indian Institute of Technology Kharagpur	Anirban Biswas
Invoice Date	:	GSTN 19AAAJI0323G1ZM	
Hsn / Sac	:	State Code	
GST Rate	:	State 19	
Reverse Charge	:	Bank A/C No 10224336884	20005792081
Goods or Service	:	Bank IFSC Code SBIN0000202	SBIN0006794

POS PNB

*Received with thanks*

*the sum of Rupees Five Thousand Two Hundred Only.*

Temporary Electricity Connection from 13.01.2022 to 16.01.2022 (04 Days); Place:Vikramshila Foyer.

Payer Id	Payer Info	On account of	Amount	Chq/DD/TV No.	Receipt Date	Receipt No
19007	ANIRBAN BISWAS	Electricity Charges Recovery	5200.00	5262	02-03-2022	R/2021-2022/IIT/6377

with reference to I.I.T. Demand Memo No. DM/2021-2022/IIT/3812

**Rs. 5200.00**

For INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

CASH SECTION RECEIVED CH / DD / CASH
02 MAR 2022
Stamped by Cashier IIT Kharagpur



(Accountant Cash / Cashier)  
Goutam Bit

*N.B. In case of payment made by Cheque this receipt is valid after encashment.*

To,

Date 28-03-2022

The office of International Relations & Ranking,  
IIT Kharagpur, Pin-721302.

Subject:- Stamp Paper Purchase

The office of International Relations & Ranking have purchased two stamp paper for their official use. details are mentioned below.

SL No	Particulars	Quantity	Rate	Amount
1	Stamp Paper	2	500	1000
2	Commission	2	50	100
Total				1100

Total Amount In Words- (Rupees One Thousand One Hundred Only.)

P. Banerjee  
28.03.2022

~~Received~~  
~~P. Banerjee~~  
~~28/03/2022~~

### List of the Expenses through EZ Card (Card No.: 4216 8701 4829 5262) IR

Invoice Date	Name of the Payee	Purpose	Amount (Rs)
02.03.2022	IIT Kgp	Temporary Electricity Charges for 18th AAM 2022	5,200.00
28.03.2022		Stamp Paper Purchase for office use	1,120.00
		<b>Total</b>	<b>6,320.00</b>



*Chaitanya*

*Antiban Biswas*  
Shri Antiban Biswas  
Senior Executive Officer (Gr-I)  
IIT Kharagpur

*Chaitanya*  
राह-संकायव्यवस्था (अंतर्राष्ट्रीय सर्वेष एवं श्रेणी)  
Associate Dean (International Relations & Ranking)  
प्रो. डॉ. सं. छ. रु. IIT Kharagpur