



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/5656

Booking Request ID:FBR/2022-2023/IIT/5656

Booking ID:FBK/2022-2023/IIT/5377

Name of Indentor : Anirban Biswas (19007)
Designation : Senior Executive Officer Grade-I
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Krishna Travels (V/2016/174) towards cab hire for pick up and drop form Kolkata airport to IIT Kgp. Institute guest (Dr. Athulya Aravind). vide bill no-79495 dt 30-06-2022
Total Estimated Value : 4667.00 [Rupees Four Thousand Six Hundred Sixty Seven Only]/-
Status : Approved
Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
298000.00	152400.00	145600.00	147733.00	19007 22-07-2022 04:43 PM

Date: 25/7/22

(Signature of The Indentor)

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

If Proposal upto 600000 /-

Approved

Date:

21/8/22

(Signature and Seal of THE /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/Joint REGISTRAR / DEPUTY REGISTRAR / Sr. EE)

आरतीय प्रौद्योगिकी संस्थान खड़गपुर
Indian Institute of Technology Kharagpur
Approved

If Proposal above 600000 /-

Recomendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/Joint REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Date:

(Signature with Seal)

Approved

Deputy Director

(Director)

Date:

FINANCIAL POWER FOR APPROVAL



No. 79495

CASH MEMO / BILL

Date 29/6/22

M/s. KRISHNA AIR TRAVELS

AZAD HALL, IIT, KHARAGPUR-2

Phone : 88018 (IIT), 278754, 278922

TRANSPORT DIVISION

PAN No. : AAGFK2997N

Service Tax Code : AAGFK2997NSD001

To Dean IIT R&R
Alumni Office,
IIT Kharagpur

Sl. No.	DESCRIPTION	Rate	K.M./Hrs. Fixed	Amount Rs
	Date: 30/6/22 (B28) OD 01 L5368 (4h15m) pick up from Kolkata Airport to IIT Campus Taxi Drop AC = 150 m Non AC = 150 km			
		14/- per km	2100	2100
		13/- per km	1950	1950
			4050	4050
	GSTIN - 19AAGFK2997N2ZF	CGST 2.5%	101	101
		SGST 2.5%	101	101
	Toll & Parking Charge			415
	Wish! Dr. Athulya Arvind			
SAC CODE 9966				
	SRIC Vender Code : V201 IIT KGP Vender Code : V-1538	Supplier Code V/2016/174		

Rupees : Four thousand Six
Hundred Sixty Seven only

TOTAL 4667/-

E. & P. E.

Fwd: Visit to IIT Kharagpur June 2022

From : RITUPARNA CHAKRABORTY <iitkgp.branding@adm.iitkgp.ac.in>

Subject : Fwd: Visit to IIT Kharagpur June 2022

To : sadhan <sadhan@hijli.iitkgp.ernet.in>

Cc : goutam <goutam@mech.iitkgp.ac.in>, Associate Dean International Relation <adeanir@adm.iitkgp.ac.in>, pmishra <pmishra@hss.iitkgp.ac.in>, bcmeikap@che.iitkgp.ac.in

Fri, Jun 24, 2022 03:49 PM

Dear Sadhan Da,

Please find the trailing mail. It is being mentioned that Dr. ATHULYA ARAVIND, University of Edinburgh Regional Director for South Asia, will be visiting IIT Kharagpur on **30th June, 2022 (THURSDAY)** and he will be returning back on **01st July 2022 (FRIDAY)**. In this regard, arrangement of transportation for his pick-up and drop needs to be done.

The pick up arrangement from Kolkata airport should be made on 30.06.2022 at 10:00 AM. He will be leaving IITKGP on 01.07.2022 at 04:00 PM and he needs to be dropped at the Kolkata Airport. So, accordingly the transportation arrangement should be done.

You are being requested to kindly let us know about the confirmation of booking of car from Krishna Travels for the above mentioned dates, as early as possible. As per our verbal communication, you have requested me for the Guest's Contact Number. In this regard, I would like to request Prof. Mishra to provide the contact details of Dr. Aravind. For any further query, please contact me.

Thanks and regards,
Rituparna

From: "goutam" <goutam@mech.iitkgp.ac.in>
To: "pmishra" <pmishra@hss.iitkgp.ac.in>
Cc: "Prof. B. C. Meikap" <bcmeikap@che.iitkgp.ac.in>, "IIT KGP BRANDING CELL" <iitkgp.branding@adm.iitkgp.ac.in>, "rituani07" <rituani07@gmail.com>
Sent: Thursday, June 23, 2022 10:25:15 AM
Subject: Re: Visit to IIT Kharagpur June 2022

Dear Prof Mishra,

Thanks for forwarding me the mail. We will do the needful.

Best regards,

Goutam



Bh

MS RAJENDRA SINGH
NSCBI AIRPORT KOLKATA

DATE: 30/06/22
TIME: 09:52

BILL NO: 233
NAME:

ITEM NAME	AMOUNT
CARGO VALID 3 MIN	60.00
TOTAL:	₹60.00

VEHICLES ARE PARKED AT OWNERS RISK
RATE INCLUDING GST
VALID UPTO 3 MINUTES FOR SINGLE ENTRY
LOST OF SLIP WILL BE FINE.
THANK YOU. VISIT AGAIN.

Dear Customer, Your FasTag Account has been debited Rs. 70 for transaction for Vehicle OD01E6819 at Toll Debra toll plaza on 2022-06-17T08:16:06. Balance amount in the Account is Rs. 7480. Call toll free number 18004198585 for any dispute.

Dear Customer, Your FasTag Account has been debited Rs. 120 for transaction for Vehicle OD01E6819 at Toll Jaladhula,ri toll plaza on 2022-06-17T09:22:51. Balance amount in the Account is Rs. 7360. Call toll free number 18004198585 for any dispute.

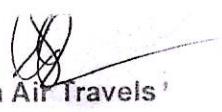
Dear Customer, Your FasTag Account has been debited Rs. 50 for transaction for Vehicle OD01E6819 at Toll Rajchandrapur Toll Plaza on 2022-06-17T09:46:25. Balance amount in the Account is Rs. 7240. Call toll free number 18004198585 for any dispute.

Dear Customer, Your FasTag Account has been debited Rs. 50 for transaction for Vehicle OD01E6819 at Toll Rajchandrapur Toll Plaza on 2022-06-17T10:36:48. Balance amount in the Account is Rs. 7190. Call toll free number 18004198585 for any dispute.

Dear Customer, Your FasTag Account has been debited Rs. 65 for transaction for Vehicle OD01E6819 at Toll Jaladhula,ri toll plaza on 2022-06-17T11:14:27. Balance amount in the Account is Rs. 7015. Call toll free number 18004198585 for any dispute.

Dear Customer, Your FasTag Account has been debited Rs. 40 for transaction for Vehicle OD01E6819 at Toll Debra toll plaza on 2022-06-17T12:20:14. Balance amount in the Account is Rs. 6380. Call toll free number 18004198585 for any dispute.

Received by _____

For M/s. Krishna Air Travels 

1327

DUTY SLIP

DATE : 24/6/22

User Name :

DR. ATHULYA ARVIND

Mob. No. :

Order by :

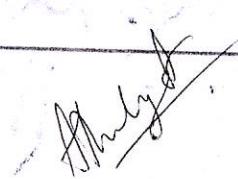
SADHAN (03222-281077)

Origin :

Date : 30/6/22 Time 9:30 AM

Journey Details :

PICK UP FROM KOLKATA AIRPORT TO
 IT CAMPUS KHARAGPUR DRD.

St. Km.	End Km.	Total 300
St. time	End Time	Total
Used AC: <input checked="" type="checkbox"/>	Used non AC:	
Vehicle Type : ETIOS	No. OD-01 L 5318	
Driver m/s	Mob. No.	
Rate Ac : 150 X 11 = 2100	Bill To : DEAN IR & R	
NON Ac : 150 X 13 = 1950		
N/Halt _____	Toll & Parking 315 + 60	
Payment Terms : <input checked="" type="checkbox"/>		
No. of Pax : 2	Water : <input checked="" type="checkbox"/>	
Night Halt At : 		

(User Signature)

Please check your belongs before leaving the vehicle.

SUGGESTED THINGS TO TAKE

S/T 466331

Dr. Athulya Aswini,
University of Edinburgh
Regional Director for
South Asia visited
IIT KGP on 30/06/2022.
The arrangement of
transportation for her
travelling from Kolkata
Airport to IIT KGP was
done by IIT KGP.

R. Bhattacharya
11/7/2022

L. Chatterjee

सह-संकायध्यक्ष (अंतर्राष्ट्रीय संबंध एवं श्रेणी)
Associate Dean (International Relations & Ranking)
भा.प्रौ.सं. खड्गपुर/ IIT Kharagpur