



Indian Institute of Technology Kharagpur  
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/15939

Booking Request ID:FBR/2022-2023/IIT/15939

Booking ID:FBK/2022-2023/IIT/15219

Name of Indentor : Shruti Singh Parihar (16066)  
Designation : Executive Officer  
Organisation : Indian Institute of Technology Kharagpur  
Cost Center : International Relations  
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Krishna Air Travels (V/2016/174) towards cab hire charges for international delegates- Ms. Meenakshi Arora, pickup from kolkata airport to IIT Kgp. vide bill no-79958 dt 09-09-2022

Total Estimated Value : 6759.00 [ Rupees Six Thousand Seven Hundred Fifty Nine Only ] /-

Status : **Approved**

Justification(add extra sheet if required ) :

summarized position of allocation

| Total Allocated Amount | Cumulative Booked Fund | Available Balance | Total Concurred | Creation Information         |
|------------------------|------------------------|-------------------|-----------------|------------------------------|
| 1284518.00             | 675916.00              | 608602.00         | 669157.00       | 16066<br>17-01-2023 11:47 PM |

Date:

(Signature of The Indentor)

Shruti Singh Parihar  
Executive Officer  
Emp. Code: 16066

If Proposal upto 600000 /-

Approved

Date:

(Signature and Seal of The / ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE)  
Indian Institute of Technology Kharagpur

If Proposal above 600000 /-

Approved

Date:

Recomendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

(Signature with Seal)

Deputy Director

Approved

Date:

(Director)

**FINANCIAL POWER FOR APPROVAL**

No.: 79958

CASH MEMO / BILL

Date 09.09.2023

M/s. KRISHNA AIR TRAVELS

AZAD HALL, IIT, KHARAGPUR-2  
Phone : 88018 (IIT), 278754, 278922

TRANSPORT DIVISION

GSTIN : 19AAGFK2997N2ZF

SAC CODE : 9966

To DUSAN (IR &amp; R)

ALUMINI OFFICE

MT, KGP-02

| Sl. No. | DESCRIPTION                                                                                                                                                                                  | Rate      | K.M./Hrs. Fixed | Amount Rs | P. |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------------|-----------|----|
| 1       | Date 07.09.2022 / DSHO-2973<br>V. No. : 092011 5367 (MNOVA)<br>PIEMUP ROOM NUNHATA.<br>AIR BOAT TO MT KGP<br>TGA D24<br>TOTAL 325 KM ALK<br>GUEST (MS. M. B. N. K. A. S. H. I.<br>ARORA + 2) | 18/-      | 325 KM          | 5850 00   |    |
|         |                                                                                                                                                                                              | CGST 2.5% |                 | 147 00    |    |
|         |                                                                                                                                                                                              | SGST 2.5% |                 | 147 00    |    |
|         |                                                                                                                                                                                              |           |                 | 615 00    |    |
|         |                                                                                                                                                                                              |           |                 |           |    |
|         | Supplier Code : V/2016/174                                                                                                                                                                   |           |                 |           |    |

Rupees : SIX THOUSAND SEVEN HUNDRED FIFTY NINE ONLY

G.TOTAL 6759 00

E. &amp; O. E.

Received by \_\_\_\_\_

For M/s. Krishna Air Travels

2973

## DUTY SLIP

DATE: 07/9/22

|                                                                                                     |                    |            |
|-----------------------------------------------------------------------------------------------------|--------------------|------------|
| User Name : Ms. Meenakshi Arora 42                                                                  |                    |            |
| Mob. No. : 861-401-9114-42018                                                                       |                    |            |
| Order by : SROHON - 8900242042                                                                      |                    |            |
| Origin :                                                                                            | Date : 07/9/22     | Time : 9AM |
| Journey Details : A/c No. 6E-5219 from<br>DEL. Arr Kolkata at 9.20AM.<br>Airport to TGH, W of Drop. |                    |            |
| St. Km.                                                                                             | End Km.            | Total 325  |
| St. time                                                                                            | End Time           | Total      |
| Used AC :                                                                                           | Used non AC :      |            |
| Vehicle Type : INNOVA                                                                               | No. PD-01L-5367    |            |
| Driver : MANAS                                                                                      | Mob. No.           |            |
| Rate Ac : 325 x 18 = 5850                                                                           | Bill To : Dean IRR |            |
| NON Ac :                                                                                            | Alumni office,     |            |
| N/Halt                                                                                              | Toll & Parking 415 | W of 2     |
| Payment Terms (80)                                                                                  |                    |            |
| No. of Pax :-                                                                                       | Water :-           |            |
| Night Halt At :-                                                                                    |                    |            |



(User Signature)

Please check your belongs before leaving the vehicle.

23 SEP 2022

113

AA & IR Office  
IIT Kharagpur

For International  
Delegates  
Rakib Bosty  
20/09/22

प्रो. गोतम चक्रवर्ती  
Prof. Goutam Chakraborty  
Associate Dean / सह संकायध्यक्ष  
International Relations and Ranking  
अंतराष्ट्रीय संबंध एवं श्रेणी  
भा प्रो सं खड़गपुर/IIT Kharagpur

Shruti Singh Parihar  
Executive Officer  
Emp. Code: 16066