



Indian Institute of Technology Kharagpur  
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/17291

Booking Request ID:FBR/2022-2023/IIT/17291

Booking ID:FBK/2022-2023/IIT/16507

Name of Indentor : Shruti Singh Parihar (16066)  
Designation : Executive Officer  
Organisation : Indian Institute of Technology Kharagpur  
Cost Center : International Relations  
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Manik Handa- V/2016/2465 towards purchase of flower bookey for institute guest. vide bill no-45 dt 26-12-2022

Total Estimated Value : 4500.00 [ Rupees Four Thousand Five Hundred Only ] /-

Status : Approved

Justification(add extra sheet if required ) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
1284518.00	969687.00	314831.00	888432.00	16066 03-02-2023 04:45 PM

Date:

*Shruti*  
8/2/23

(Signature of The Indentor)

**Shruti Singh Parihar**  
Executive Officer  
Emp. Code: 16066

If Proposal upto 600000 /-

Approved

प्राध्यापक जयन्त मुखोपाध्याय  
Prof. Jayanta Mukhopadhyay

(Signature and Seal of the Approving Officer OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE)  
Indian Institute of Technology Kharagpur

Date:

17/2/23

*Sh*

If Proposal above 600000 /-

Approved

Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Date:

(Signature with Seal)

Deputy Director

Approved

Date:

(Director)

**FINANCIAL POWER FOR APPROVAL**



Bill No. 45

BILL OF SUPPLY

Date: 26.12.22.

**Manik handa**

Deals in : All Types of Flowers Decoration  
 Purigate, IIT Main Road, Kharagpur,  
 Paschim Medinipur, Pin - 721305

Mob:-9932776183 / 9933109493

Name

Address

Sl. No.	HSN/SAC Code	Description	Quantity	Rate	Amount	
					Rs.	P.
1.		Spaceale bouce	1 Pc		700-	✓
2.		Medim bouce	1 Pc		300-	✓
3.		Flower bouce. 6+1	7 Pc	500	3500	✓
GSTIN NO : 19AEQPH2136C1Z0 "COMPOSITION TAXABLE PERSON, NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES". BANK NAME : PUNJAB NATIONAL BANK A/C NO : 3872000109019073 IFSC CODE : PUNB0387200 Vendor Code No. VI/2016/2465					TOTAL	4500 ✓

Rupees..... Four Thousand Five Hundred Rs

E. &amp; O.E.

Manik Handa

For MANIK HANDA

Date:

(Director)

FINANCIAL POWER FOR APPROVAL





Bm

for the International  
& National speakers & other  
visitors.

Rakha Borty  
26/12/2022

Goutam Chakraborty

प्रो. गोतम चक्रवर्ती  
Prof. Goutam Chakraborty  
Associate Dean / सह संकायध्यक्ष  
International Relations and Ranking  
अंतराष्ट्रीय संबंध एवं श्रेणी  
भा प्रो सं खड़गपुर/IIT Kharagpur

Shruti

Shruti Singh Parihar  
Executive Officer  
Emp. Code: 16066