



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/2195

Booking Request ID:FBR/2022-2023/IIT/2195

Booking ID:FBK/2022-2023/IIT/2029

Name of Indentor : Anirban Biswas (19007)
Designation : Senior Executive Officer Grade-I
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to M/s Sai Hospitality Services (V/2016/2083) towards lunch expenses for Institute Guest (Shweta Datt). vide bill no-9828 dt 22-04-2022

Total Estimated Value : 142.00 [Rupees One Hundred Forty Two Only] /-

Status : Approved

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
150000.00	83848.00	66152.00	83706.00	19007 24-05-2022 04:32 PM

Date:

(Signature of The Indentor)

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

If Proposal upto 600000 /-

Approved

Date:

9/6/22

(Signature and Seal of The /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE)

If Proposal above 600000 /-

Approved

Indian Institute of Technology Kharagpur

Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Date:

(Signature with Seal)

Deputy Director

Approved

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

navapur Road,Boisar,Opp. Hotel Blue Diamond
Mumbai,Maharashtra-401501

One & One New Technology Guest House
IIT Kharagpur, West Bengal

Pin:721302

Guest Name:.....

Room No:.....

Book by: *Dean, IR*

Date: *22/4/22*

Dept:.....

Ref Date: *19/4/22*

Sl.No.	Particular	Quantity	Rate	Amount
1	BREAK FAST			
2	LUNCH (VEG.)			
3	LUNCH (N/VEG.)	01	80/-	80.00
4	DINNER (VEG.)			
5	DINNER (N/VEG.)			
6	TEA			
7	COFFEE			
8	DRINKING WATER (BOTTLED)			
9	SWEETS			
10	CURD			
11	OTHERS			
12	<i>Ice Cream</i>	01	25/-	25.00
13	<i>Sweet</i>	02	15/-	30.00
14				
15				
16				
17				
18				
19				
20				
			TOTAL	135.00
		SGST	2.5%	3.37
		CGST	2.5%	3.37
			TOTAL	142.00

Rupees: *One hundred and forty two Only*

Guest's Signature:.....

Gstin. : 19ADYPS1163K1ZP

SAC Code. : 996332

Pan No. : ADYPS1163K

Vendor Code : V/2016/2083

E & O.E. *[Signature]*

For M/s. Sai Hospitality Services

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was
er (Gr-I)

গণপরিষদ
G/H/S/DE
HEAD C/H
JOINT/SE/JO
স্বা/Dean Outre
স্বা/খড়গপুর
ন/খড়গপুর
logy Kharagpur

/HoS/DEAN
HEAD C/H
JOINT/SE/JO

Deputy Director

Approved

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

प्रमाणित किया जाता है कि निर्दिष्ट आदेशानुसार यहाँ बिल में उल्लिखित वस्तु सही अवस्था में प्राप्त की गई है और इसे उपयुक्त स्टॉक रजिस्टर के पृष्ठ संख्या के संख्या पर दिनांक दर्ज किया गया है।
Certified that the articles billed for herein have been received in good condition and according to the specification ordered for and have been duly entered in the appropriate Stock

Register Vide Page No. 05 Sl. No. 02 Dated. 27.05.22

10 MAY 2022
33

Bm

Recd of Ms. Shweta Datt
10/05/22

सह-संकायध्यक्ष (अंतर्राष्ट्रीय संबंध एवं श्रेणी)
Associate Dean (International Relations & Ranking)
भा.प्रौ.सं. खड़गपुर/IIT Kharagpur

