



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/2204

Booking Request ID:FBR/2022-2023/IIT/2204

Booking ID:FBK/2022-2023/IIT/2035

Name of Indentor : Anirban Biswas (19007)
Designation : Senior Executive Officer Grade-I
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sourav Furniture (VI/2017/613) towards purchase of refreshment items for Institute Seminar by Prof. Christopher Bailey. vide bill no-641 dt 11-05-2022

Total Estimated Value : 1750.00 [Rupees One Thousand Seven Hundred Fifty Only] /-

Status : Approved

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
150000.00	85598.00	64402.00	83848.00	19007 24-05-2022 04:49 PM

Date:

(Signature of The Indentor)

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

If Proposal upto 600000 /-

Approved

Date:

(Signature and Seal of The /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE)
Indian Institute of Technology Kharagpur

If Proposal above 600000 /-

Approved

Date:

Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

(Signature with Seal)

Deputy Director

Approved

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

General Order Supplier , All Kinds of Furniture & Fixture Job Done Here

RABINDRAPALLY, P.O.: HIJLI, KHARAGPUR, PASCHIM MEDINIPUR, PIN-721306
PAN No. BNFPD8392F

To OIR
I.I.T Kharag pur

"COMPOSITION TAXABLE PERSON, NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES"

Sl. No.	DESCRIPTION	Unit	Qnty.	Rate	Amount Rs. P.	
1.	Just Ginger biscuit = 250gm		10pkt	45	450	00
2.	Bisleri Water = 250ml		3box	200	600	00
3.	Special tea		70cup	10	700	00
GSTIN: 19BNFPD8392F1ZR VENDOR CODE : V/2017/613				TOTAL	1750	00

Amount in Words : One thousand Seven hundred

Billy Only

Bill No. : 541 Date 11.05.2022

Challan No. : Date

Order No. : Date

E.& O.E.

S. Jey
For Sourav Furniture

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

RECEIVED
Contents not Verified
17 MAY 2022
36
AA&IR Office
IIT Kharagpur

Purpose: Institute Seminar by Associate
Prof. Christopher Bailey, University of Greenwich, UK
Dean (Research), took place on 13-05-2022 at
Nairayee Auditorium.

प्रमाणित किया जाता है कि उपरोक्त विवरण में उल्लिखित
वस्तु सही अवस्था में है और इसकी कीमत का निर्धारण के
पृष्ठ संख्या... को संख्या... पर दिनांक... के अनुसार किया गया है।
Certified that the articles billed for herein have been received in
good condition and according to the specification ordered for
and have been duly entered in the appropriate Stock

Register Vide Page No. 04 Sl. No. 07 Date 27.05.22

सह-संकायध्यक्ष (अंतर्राष्ट्रीय संबंध एवं श्रेणी)
Associate Dean (International Relations & Ranking)
भा.प्रौ.सं. खड़गपुर/IIT Kharagpur

Phakabarty
17.05.2022

