



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2021-2022/IIT/14636

Booking Request ID: FBR/2021-2022/IIT/14636

Booking ID: FBK/2021-2022/IIT/13863

Name of Indentor : Anirban Biswas (19007)
Designation : Senior Executive Officer Grade-I
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sourav Furniture (V/2017/613) for purchase of two welcome kits against bill no-612 Dt 14.03.2022
Total Estimated Value : 1900.00 [Rupees One Thousand Nine Hundred Only] /-
Status : Approved
Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
661000.00	497851.00	163149.00	495951.00	19007 14-03-2022 04:52 PM

Date: 17/03/22

(Signature of The Indentor)

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

If Proposal upto 600000 /-

Approved

Date: 17/3/22

(Signature and Seal of The /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE)
Prof. Jayanta Mukhopadhyay
Registrar / Deputy Registrar / Sr. EE
Indian Institute of Technology Kharagpur

If Proposal above 600000 /-

Approved

Date:

Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

(Signature with Seal)

Deputy Director

Approved

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

General Order Supplier , All Kinds of Furniture & Fixture Job Done Here
RABINDRAPALLY, P.O.: HIJLI, KHARAGPUR, PASCHIM MEDINIPUR, PIN-721306
PAN No. BNFPD8392F

To O.I.R
I.I.T Kharagpur

"COMPOSITION TAXABLE PERSON, NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES"

Sl. No.	DESCRIPTION	Unit	Qty.	Rate	Amount Rs.	P.
1.	Welcome kits Banana, Apple, pomegranate, Britania cake, Biscuit packet, Maggi packet (big size), Bread, Jam (small), Water bottle, Scotch bite, Dettol Handwash, Vim Gel Small, Garbage bags		2 Nos	950	1900	00
GSTIN: 19BNFPD8392F1ZR VENDOR CODE : V/2017/613				TOTAL	1900	00

Amount in Words : One thousand nine hundred Only

Bill No. : 612 Date 14.03.2022
 Challan No. : Date
 Order No. : Date

E.&O.E.
C. Dey
 For Sourav Furniture

FINANCIAL POWER FOR APPROVAL



B1

प्रमाणित किया जाता है कि निर्दिष्ट आदेशानुसार दी गई बिल में उल्लेखित वस्तु सही अवस्था में प्राप्त की गई है और इसे उपयुक्त स्टॉक कार्ड के पृष्ठ संख्या..... क्र. संख्या..... पर दर्ज किया गया है।
Certified that the articles billed for herein have been received in good condition and according to the specification ordered for and have been duly entered in the appropriate Stock

Register Vide Page No. 01.....Sl. No. 04 Dated 14/3/22

[Handwritten signature]
14/03/22

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

[Handwritten signature]
14/03/2022

अधीनस्थ अध्यक्ष, प्रौद्योगिकी विभाग
प्रो. जयन्त मुखोपाध्याय
Prof. Jayanta Mukhopadhyay
डीन आउटरीच / संकायाध्यक्ष आउटरीच / Dean Outreach
भारतीय प्रौद्योगिकी संस्थान खड़गपुर
Indian Institute of Technology Kharagpur