



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/583

Booking Request ID:FBR/2022-2023/IIT/583

Booking ID:FBK/2022-2023/IIT/513

Name of Indentor : Anirban Biswas (19007)
Designation : Senior Executive Officer Grade-I
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise (V/2018/832) towards purchase of refreshment items for semester away internship programme, vide bill no-511 dt 28-03-2022

Total Estimated Value : 4820.00 [Rupees Four Thousand Eight Hundred Twenty Only] /-

Status : Approved

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
124000.00	50139.00	73861.00	45319.00	19007 25-04-2022 01:29 PM

Date:

(Signature of The Indentor)

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

If Proposal upto 600000 /-

Approved

Prof. Jayanta Mukhopadhyay

(Signature and Seal of The /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

If Proposal above 600000 /-

Approved

Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Date:

(Signature with Seal)

Deputy Director

Approved

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

BILL

SUJATA ENTERPRISE

RABINDRAPALLY, P.O.- HIJLI
KHARAGPUR, PASCHIM MEDINIPUR
PIN-721306

Mobile: 8016874514

e-mail- kharagpur9932@gmail.com

To ...O.I.R.
...I.I.T Kharagpur
.....
.....

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

Sl. No.	PARTICULAR	QNTY.	RATE	AMOUNT Rs. P.	
1.	Sweet packet	30pkt	150	4500	00
2.	Amust Water - 250ml	2bou	160	320	00
GSTIN No - 19ESCPD3647A1Z3 Vender Code : V/2018/832 PAN No.- ESCPD3647A A/c No. - 1040050007344 IFSC Code: PUNB0104020					
		TOTAL		4820	00

Rupees in Word ...Four thousand eight hundred Twenty Only...

Bill No. 511 Date 28.03.2022

Challan No Date

Order No Date

..... Date

E.&O.E.

Sujata Dey
For Sujata Enterprise

Date:

(Director)

FINANCIAL POWER FOR APPROVAL



प्रमाणित किया जाता है कि निर्दिष्ट आदेशानुसार दी गई बिल में उल्लेखित वस्तु सही अवस्था में प्राप्त की गई है और इसे उपयुक्त स्टॉक रजिस्टर के पृष्ठ संख्या..... क. संख्या..... पर निर्वाकको दर्ज किया गया है।
Certified that the articles billed for herein have been received in good condition and according to the specification ordered for and have been duly entered in the appropriate Stock

Register Vide Page No. 02 Sl. No. 03 Dated 25/04/22

Purpose: Semester Away
Internship Program
Rohitabhai
13/4/22

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

Chitra Chandra

सह-संकायस्थ (अंतराष्ट्रीय संबंध एवं श्रेणी)
Associate Dean (International Relations & Ranking)
भा.प्रौ.सं. खड़गपुर/IIT Kharagpur

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