



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/586

Booking Request ID:FBR/2022-2023/IIT/586

Booking ID:FBK/2022-2023/IIT/516

Name of Indentor : Anirban Biswas (19007)
Designation : Senior Executive Officer Grade-I
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise (V/2018/832) towards purchase of Bond paper 1 pkt for office use. vide bill no-530 dt 14-04-2022

Total Estimated Value : 140.00 [Rupees One Hundred Forty Only] /-

Status : **Approved**

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
124000.00	53229.00	70771.00	53089.00	19007 25-04-2022 01:57 PM

Date:

11/5/22

(Signature of The Indentor)

Shri Anirban Biswas
Senior Executive Officer (Gr- I)
IIT Kharagpur

If Proposal upto 600000 /-

Approved

Date:

13/5/22

(Signature and Seal of The /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE
Prof. Jayanta Mukhopadhyay

If Proposal above 600000 /-

Approved

Date:

Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

(Signature with Seal)

Deputy Director

Approved

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

BILL

SUJATA ENTERPRISERABINDRAPALLY, P.O.- HIJLI
KHARAGPUR, PASCHIM MEDINIPUR
PIN-721306

Mobile: 8016874514

e-mail- kharagpur9932@gmail.com

To O.I.R.

I.I.T Kharagpur

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

Sl. No.	PARTICULAR	QNTY.	RATE	AMOUNT	
				Rs.	P.
1.	Bond paper 100 per	1pkt	140	140	00
GSTIN No - 19ESCPD3647A1Z3 Vender Code : V/2018/832 PAN No.- ESCPD3647A A/c No. - 1040050007344 IFSC Code: PUNB0104020					
			TOTAL	140	00

Rupees in Word One hundred forty Only

Bill No. 530 Date 14.04.2022

Challan No. Date

Order No. Date

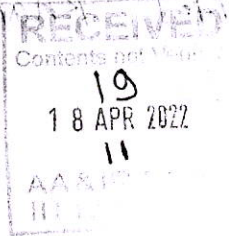
E.&O.E.

Sujata Singh
For Sujata Enterprise

Date:

(Director)

FINANCIAL POWER FOR APPROVAL



प्रमाणित किया जाता है कि निर्दिष्ट आदेशानुसार दी गई बिल में उल्लिखित
वस्तु की अवस्था में प्राप्त की गई है और इसे उपर्युक्त स्टोकरशिप्ट में
पृष्ठ संख्या के संख्या में दर्ज किया गया है।
Certified that the articles billed for delivery have been received
in good condition and according to the specification orders
for and have been duly entered in the appropriate Stock

Register Vide Page No. 04 St. No. 01 Dated 26/4/22

for official purpose
Bharaparty
18/4/22

Anirban
11/5/22

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

Anita Choudhary

सह-संकायध्यक्ष (अंतराष्ट्रीय संबंध एवं श्रेणी)
Associate Dean (International Relations & Ranking)
भा.प्रौ.सं. खड़गपुर/IIT Kharagpur