



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/588

Booking Request ID:FBR/2022-2023/IIT/588

Booking ID:FBK/2022-2023/IIT/518

Name of Indentor : Anirban Biswas (19007)
Designation : Senior Executive Officer Grade-I
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise (VI/2018/832) towards purchase of snacks packet for institute visit. vide bill no-532 dt 22-04-2022

Total Estimated Value : 1050.00 [Rupees One Thousand Fifty Only] /-

Justification(add extra sheet if required) : Approved

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
124000.00	57419.00	66581.00	56369.00	19007 25-04-2022 02:15 PM

Date: 11/5/22

(Signature of The Indentor)

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

If Proposal upto 600000 /-

Approved

Date: 13/5/22

(Signature and Seal of The /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE
Prof. Jayanta Mukhopadhyay
Indian Institute of Technology Kharagpur

If Proposal above 600000 /-

Approved

Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Date:

(Signature with Seal)

Deputy Director

Approved

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

BILL

SUJATA ENTERPRISE

RABINDRAPALLY, P.O.- HIJLI
KHARAGPUR, PASCHIM MEDINIPUR
PIN-721306

Mobile: 8016874514
e-mail- kharagpur9932@gmail.com

To O.I.R
I.I.T Kharag pur

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

Sl. No.	PARTICULAR	QNTY.	RATE	AMOUNT Rs.	P.
1	Snacks packet	15pkt	70	1050	00
GSTIN No - 19ESCPD3647A1Z3 Vender Code : V/2018/832 PAN No.- ESCPD3647A A/c No. - 1040050007344 IFSC Code: PUNB0104020			TOTAL	1050	00

Rupees in Word One Thousand fifty Only

Bill No. 532 Date 22.04.2022

Challan No. Date

Order No.

..... Date

E.&O.E.

Sujata Dey
For Sujata Enterprise

Date:

(Director)

RECEIVED
Controls not verified
25 APR 2022
25
AA & IR Office
IIT Kharagpur

प्रमाणित किया जाता है कि निर्दिष्ट आदेशानुसार दी गई वस्तुओं की
वस्तु सही अवस्था में प्राप्त की गई है और इसे उपयोग के लिए सही है।
पृष्ठ संख्या.....
Certified that the material is in good condition for use and has been duly entered in the appropriate Stock
for and have been duly entered in the appropriate Stock

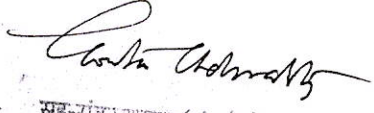
Register Vide Page No. 04 Sl. No. 02 Dated 26/04/22

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holding returned

For Institute visit
Rohit Kumbhar
25/04/22


Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur


सह-संकायध्वक्ष (अंतराष्ट्रीय संबंध एवं श्रेणी)
Associate Dean (International Relations & Ranking)
भा.प्रौ.सं. खड़गपुर/IIT Kharagpur

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5500-10-188

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पत्र भिजल