



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/2075

Booking Request ID: FBR/2022-2023/IIT/2075

Booking ID: FBK/2022-2023/IIT/1928

Name of Indentor : Anirban Biswas (19007)
Designation : Senior Executive Officer Grade-I
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise (V/2018/832) towards purchase of consumable items for office use. vide bill no-546 dt 09-05-2022

Total Estimated Value : 1550.00 [Rupees One Thousand Five Hundred Fifty Only] -/-

Status : Approved

Justification (add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
150000.00	83013.00	66987.00	81463.00	19007 23-05-2022 04:10 PM

Date:

[Signature]

(Signature of The Indentor)

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

If Proposal upto 600000 -/-

Approved

Date:

01/6/22

(Signature and Seal of The /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSONS/HEADS/CHIEF IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE)

Prof. Jayanta Mukhopadhyay
Dean Out
Indian Institute of Technology Kharagpur

If Proposal above 600000 -/-

Approved

Date:

Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSONS/HEADS/CHIEF IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

(Signature with Seal)

Deputy Director

Approved

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

KABINDRAPALLY, P.O.- HIJLI
KHARAGPUR, PASCHIM MEDINIPUR
PIN-721306

Mobile: 8016874514
e-mail- kharagpur9932@gmail.com

11. T. Kharag p.w.
Month - May

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

Sl. No.	PARTICULAR	QNTY.	RATE	AMOUNT Rs. P.	
1.	Colin = 500ml	1per	95	95	00
2.	Vim Gel = 500ml	1per	110	110	00
3.	Black Hit = 400ml	1per	215	215	00
4.	Room Spray = 240ml	2per	155	310	00
5.	Nimyle = 1 lit	1per	120	120	00
6.	Napking = 100per	4box	50	200	00
7.	paper cup = 100ml	500 per	1.00	500	00
GSTIN No - 19ESCPD3647A1Z3 Vender Code : V/2018/832 PAN No.- ESCPD3647A A/c No. - 1040050007344 IFSC Code: PUNB0104020			TOTAL	1550	00

Rupees in Word One thousand five hundred fifty Only

Bill No. 546 Date 09.05.2022

Challan No. Date

Order No. Date

E.&O.E.

Sujata Jey
For Sujata Enterprise

(Director)

FINANCIAL POWER FOR APPROVAL

प्रमाणित किया जाता है कि निम्नलिखित आदेशानुसार दो गैर बिल में उल्लेखित वस्तु सही अवस्था में प्राप्त की गई है और इसे उपयुक्त स्टॉक रजिस्ट्रार के पृष्ठ संख्या..... के संख्या..... पर दिनांक..... को दर्ज किया गया है।
 Certified that the articles billed for herein have been received in good condition and according to the specification ordered for and have been duly entered in the appropriate Stock

RECEIVED
 Contents not Verified

3 5 MAY 2022

RECEIVED
 Contents not Verified

3 9 MAY 2022
 28

BC

Received Vide Order No. 105 dated 27.05.22

Official Purpose
 Phakarabarty
 10/5/22

[Signature]

सह-संकायध्यक्ष (अंतर्राष्ट्रीय संबंध एवं श्रेणी)
 Associate Dean (International Relations & Ranking)
 भा.प्रौ.सं. खड़गपुर/IIT Kharagpur

00 00001

2000. 03.10

0000

