



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/5668

Booking Request ID:FBR/2022-2023/IIT/5668

Booking ID:FBK/2022-2023/IIT/5386

Name of Indentor : Anirban Biswas (19007)
 Designation : Senior Executive Officer Grade-I
 Organisation : Indian Institute of Technology Kharagpur
 Cost Center : International Relations
 Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise (V/2018/832) towards purchase of 6 pcs bisleri water container 20ltr for PDF building. vide bill no-550 dt 17-05-2022

Total Estimated Value : 1080.00 [Rupees One Thousand Eighty Only]/-

Status : **Approved**

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
298000.00	171305.00	126695.00	170225.00	19007 22-07-2022 05:42 PM

Date:

25/7/22

(Signature of The Indentor)

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

If Proposal upto 600000/-

Approved

J

প্রস্তাব পর্যায়ে: অন্যেক সময়ে

প্রস্তাব পর্যায়ে প্রতিক্রিয়া

Prof. Jayanta Mukhopadhyay
/ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / DEAN
(VGSOM) / DEAN (RGSOPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD
IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/PMO, BCRTH/SE/Joint
REGISTRAR / DEPUTY REGISTRAR / Sr. EE
Indian Institute of Technology Kharagpur

If Proposal above 600000/-

Approved

Recomendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN
(VGSOM) / DEAN (RGSOPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD
IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/Joint
REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Date:

(Signature with Seal)

Approved

Deputy Director

(Director)

Date:

FINANCIAL POWER FOR APPROVAL



Indian Institute of Technology Kharagpur
Finance Section

Booking Request ID: FBR/2022-2023/IIT/5668

Booking ID: FBK/2022-2023/IIT/5386

Dept./Centre/Section/School/Unit	: International Relations
Project	: Not Applicable
Proposal For	. Being amount paid to Sujata Enterprise (V/2018/832) towards purchase of 6 pcs bisleri water container 20ltr for PDF building. vide bill no-550 dt 17-05-2022
Fund Type	: Maintenance Fund
Fund Sanctioned For This Proposal	: 1080.00 [Rupees One Thousand Eighty Only] /-
Status	: Approved
Order Id (If Any)	: No Order Has Been Given To This Concurrence On: 22-07-2022 05:44 PM
Remarks By Approving Authority	: Auto Concurrence / Approval Of The Booking Has been Made

Financial Concurrence

Financial Concurrence Id : FBK/2022-2023/IIT/5386

Financial concurrence is accorded for Rs. : 1080.00 [Rupees One Thousand Eighty Only] /- under the head No Head of Account(0) for the year 2022-2023, subject to Sanction of Expenditure.

Concurrence By:

J.A.O

Executive / Superintendent

Assistant Registrar (F)

Deputy Registrar (F&A)

Registrar

BILL

SUJATA ENTERPRISE

**RABINDRAPALLY, P.O.- HIJLI
KHARAGPUR, PASCHIM MEDINIPUR
PIN-721306**
Mobile: 8016874514
e-mail- kharagpur9932@gmail.com

To O.I.R
I.I.T. Kharagpur
.....

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

Rupees in Word One thousand eighty Only.

Bill No. 550 Date 17.05.2022

E&OE

Challan No. _____ Date _____


Sujata Day
For Sujata Enterprise

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

Mr. A. E. Mistry / IIT Kharagpur
Associate Dean (International Relations & Ranking)

James Edwards

Deputy Director

Sanction of Expenditure

Sanction of Expenditure is accorded for Rs. 1080.00 [Rupees One Thousand Eighty Only]/- for issue of Work Order /Purchase Order to

Order to

M/s.....

Signature with Seal:

Approved By: Director/Dy. Director/Dean/HOD/HOS/HOC/PIC/Chairman/Registrar/Head of Section or Units

NB: Copy of this approval should be attached with the bill and send to the Accounts Section for payment.

39
20 MAY 2022