



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/3901

Booking Request ID:FBR/2022-2023/IIT/3901

Booking ID:FBK/2022-2023/IIT/3702

Name of Indentor : Anirban Biswas (19007)
Designation : Senior Executive Officer Grade-I
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise(VI/2018/832) towards purchase of consumable items for office use. vide bill no-561 Dt 13-06-2022

Total Estimated Value : 980.00 [Rupees Nine Hundred Eighty Only] /-

Status : Approved

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
150000.00	140617.00	9383.00	139637.00	19007 21-06-2022 06:44 PM

Date:

22/06/22

(Signature of The Indentor)

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

If Proposal upto 600000 /-

Approved.

(Signature and Seal of the ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICS / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE)

Indian Institute of Technology Kharagpur
Approved

If Proposal above 600000 /-

Recommendation of the ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICS / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Date:

(Signature with Seal)

Deputy Director

Approved

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

SUJATA ENTERPRISE

RABINDRAPALLY, P.O.- HIJLI
KHARAGPUR, PASCHIM MEDINIPUR
PIN-721306

Mobile: 8016874514

e-mail- kharagpur9932@gmail.com

To O.I.R.
1.1. T. Kharagpur
Month - June

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

Sl. No.	PARTICULAR	QNTY.	RATE	AMOUNT Rs.	P.
1.	Colin = 500ml	1per	100	100	00
2.	Hit = 400ml	1per	230	230	00
3.	Vim Gel = 500ml	1per	120	120	00
4.	Room Spray = 240ml	2per	165	330	00
5.	Napking = 100per	4box	50	200	00
GSTIN No - 19ESCPD3647A1Z3 Vender Code : V/2018/832 PAN No.- ESCPD3647A A/c No. - 1040050007344 IFSC Code: PUNB0104020				TOTAL	980 00

Rupees in Word Nine hundred eighty Only

Bill No. 561 Date 13.06.2022

E.&O.E.

Challan No. Date

Order No. Date

Sujata Jay
For Sujata Enterprise

Date: (Director)

FINANCIAL POWER FOR APPROVAL



प्रमाणित किया जाता है कि निर्दिष्ट आदेशानुसार दी गई बिल में उल्लेखित वस्तु सही अवस्था में प्राप्त की गई है और इसे उपयुक्त स्टॉक रजिस्टर के पृष्ठ संख्या..... क्र. संख्या..... पर दिनांक..... को दर्ज किया गया है।
Certified that the articles billed for herein have been received in good condition and according to the specification ordered for and have been duly entered in the appropriate Stock

Register Vide Page No. 07 Sl. No. 02 Dated 22/6/22

Monthly Requirement
(Official)
Phareakarty
14.06.2022

Chandra Choudhary

सह-संकायध्याक्ष (अंतराष्ट्रीय संबंध एवं श्रेणी)
Associate Dean (International Relations & Ranking)
भा.प्रौ.सं. खड़गपुर, IIT Kharagpur

102