



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/4210

Booking Request ID:FBR/2022-2023/IIT/4210

Booking ID:FBK/2022-2023/IIT/3997

Name of Indentor : Anirban Biswas (19007)
Designation : Senior Executive Officer Grade-I
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise(V/2018/832) towards purchase of special tea & dark fantasy items for institute lecture session by Dr. Shuvanan Ray Fortis Hospital Kolkata. vide bill no-567 Dt 17-06-2022

Total Estimated Value : 1810.00 [Rupees One Thousand Eight Hundred Ten Only] /-

Status : Approved

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
150000.00	142427.00	7573.00	140617.00	19007 27-06-2022 12:38 PM

Date: 18/7/22

(Signature of The Indentor)

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

If Proposal upto 600000 /-

Date: 28/7/22

(Signature and Seal of The /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/PMO, BCRTH/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE)
Indian Institute of Technology Kharagpur

If Proposal above 600000 /-

Date:

Recomendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

(Signature with Seal)

Deputy Director

Approved

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

BILL

SUJATA ENTERPRISE

RABINDRAPALLY, P.O.- HIJLI
KHARAGPUR, PASCHIM MEDINIPUR
PIN-721306

Mobile: 8016874514
e-mail- kharagpur9932@gmail.com

To

O.I.R.

I.I.T. Kharag-pur.

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

Sl. No.	PARTICULAR	QNTY.	RATE	AMOUNT Rs.	P.
1.	Speeial Tea	100cup	10	1000	00
2.	Dark Fantisy	18pkt	45	810	00
GSTIN No - 19ESCPD3647A1Z3 Vender Code : V/2018/832 PAN No.- ESCPD3647A A/c No. - 1040050007344 IFSC Code: PUNB0104020				TOTAL	1810 00

Rupees in Word

One thousand eight hundred ten Only

Bill No. 567

Date

17.06.2022

E.&O.E.

Challan No

Date

Order No

Date

Sujata Guy
For Sujata Enterprise

Date:

(Director)

FINANCIAL POWER FOR APPROVAL



Institute Lecture by Dr. Suranjan
Ray from Fortis Hospital Kolkata
place on 16-06-2022
21/06/22

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

सह-संकायध्यक्ष (अंतर्राष्ट्रीय संबंध एवं श्रेणी)
Associate Dean (International Relations & Ranking)
भा.प्रौ.सं. खड़गपुर/IIT Kharagpur