



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/5664

Booking Request ID:FBR/2022-2023/IIT/5664

Booking ID:FBK/2022-2023/IIT/5383

Name of Indentor : Anirban Biswas (19007)
Designation : Senior Executive Officer Grade-I
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise (V/2018/832) towards purchase of snacks packet &water bottle for official meeting with Athulya Aravind . vide bill no-585 dt 04-07-2022

Total Estimated Value : 3385.00 [Rupees Three Thousand Three Hundred Eighty Five Only] /-

Status : Approved

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
298000.00	170225.00	127775.00	166840.00	19007 22-07-2022 05:30 PM

Date: 28/2/2018

(Signature of The Indentor)

Shri Anirban Biswas
Senior Executive Officer (Gr - I)
IIT Kharagpur

If Proposal upto 600000/-

Approved

Date: 2/8/14

If Proposal above 600000 /

Approved

If Proposal above 600000/-

Recomendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/Joint REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Date:

Approved

Deputy Director

Date:

(Director)

FINANCIAL POWER FOR APPROVAL



Indian Institute of Technology Kharagpur

Finance Section

Booking Request ID:FBR/2022-2023/IIT/5664

Booking ID:FBK/2022-2023/IIT/5383

Dept./Centre/Section/School/Unit	: International Relations
Project	: Not Applicable
Proposal For	Being amount paid to Sujata Enterprise (V/2018/832) towards purchase of snacks packet &water bottle for official meeting with Athulya Aravind . vide bill no-585 dt 04-07-2022
Fund Type	: Maintenance Fund
Fund Sanctioned For This Proposal	: 3385.00 [Rupees Three Thousand Three Hundred Eighty Five Only]/-
Status	: Approved
Order Id (If Any)	: No Order Has Been Given To This Concurrence On: 22-07-2022 05:33 PM
Remarks By Approving Authority	:Auto Concurrence / Approval Of The Booking Has been Made

Financial Concurrence

Financial Concurrence Id :FBK/2022-2023/IIT/5383

Financial concurrence is accorded for Rs. : 3385.00 [Rupees Three Thousand Three Hundred Eighty Five Only]/- under the head No Head of Account(0) for the year 2022-2023, subject to Sanction of Expenditure.

Concurrence By:

J.A.O

Executive / Superintendent

Assistant Registrar (F)

Deputy Registrar (F&A)

Registrar

Deputy Director

Sanction of Expenditure

Sanction of Expenditure is accorded for Rs. 3385.00 [Rupees Three Thousand Three Hundred Eighty Five Only]/- for issue of Work Order / Purchase Order to

M/s.....

Signature with Seal:

Approved By: Director/Dy. Director/Dean/HOD/HOS/HOC/PIC/Chairman/Registrar/Head of Section or Units

NB: Copy of this approval should be attached with the bill and send to the Accounts Section for payment.

BILL

SUJATA ENTERPRISE

**RABINDRAPALLY, P.O.- HIJLI
KHARAGPUR, PASCHIM MEDINIPUR
PIN-721306**
Mobile: 8016874514
e-mail- kharagpur9932@gmail.com

To O.I.R.....
I.I.T. Kharagpur.....

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

Rupees in Word

585

Bill No. 303 Date 04.07.2022

E. & O. E.

Challan No. _____ *Date* _____

Order No.

Sujata Suj
For Sujata Enterprise

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

RECEIVED
Contents not Verified
56
05 JUL 2022
AA & IR Office
IIT Kharagpur

RECEIVED
B1
Ms. Athulya Aravind, the
Edenbridge Council Team
about Possession
30/06/2022
IIT Kharagpur
17/06/2022
Chirag
Deputy
IIT Kharagpur
about Possession
05/07/2022
Ms. Athulya Aravind, the
Edenbridge Council Team
about Possession
30/06/2022
IIT Kharagpur
17/06/2022
Chirag
Deputy
IIT Kharagpur
about Possession
05/07/2022


Chirag Deo

सह-संकायध्यक्ष (अंतर्राष्ट्रीय संबंध एवं श्रेणी)
Associate Dean (International Relations & Ranking)
भा.प्रौ.सं. खड़गपुर/IIT Kharagpur

686