



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/6468

Booking Request ID:FBR/2022-2023/IIT/6468

Booking ID:FBK/2022-2023/IIT/6152

Name of Indentor : Anirban Biswas (19007)
Designation : Senior Executive Officer Grade-I
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise (V/2018/832) towards sanitizer purchase for office use.
vide bill no-594 dt 06-07-2022

Total Estimated Value : 2500.00 [Rupees Two Thousand Five Hundred Only] /-

Status : **Approved**

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
298000.00	201045.00	94455.00	198545.00	19007 05-08-2022,04:06 PM

Date: 21/8/22

(Signature of The Indentor)

Proposal upto 600000 /-

Approved

Date:

(Signature and Seal of The /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTTH/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE)

If Proposal above 600000 /-

Approved

Date:

Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTTH/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

(Signature with Seal)

Deputy Director

Approved

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

BILL

SUJATA ENTERPRISE

RABINDRAPALLY, P.O.- HIJLI
KHARAGPUR, PASCHIM MEDINIPUR
PIN-721306

Mobile: 8016874514
e-mail- kharagpur9932@gmail.com

To O.I.R.
I.I.T. Kharag pur

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

Sl. No.	PARTICULAR	QNTY.	RATE	AMOUNT Rs.	P.
1.	Doctor Sanitizer	5 Lit	500	2500	00
GSTIN No - 19ESCPD3647A1Z3 Vender Code : V/2018/832 PAN No.- ESCPD3647A A/c No. - 1040050007344 IFSC Code: PUNB0104020					
TOTAL				2500	00

Rupees in Word Two thousand five hundred Only

Bill No. 594 Date 06-07-2022

Challan No. Date

Order No.

..... Date

E.&O.E.

Sujata Dey
For Sujata Enterprise

Date: _____ (Director)

FINANCIAL POWER FOR APPROVAL



Bl

Official purpose.

Phakseabosey

11/7/22

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[Signature]

सह-संकायध्यक्ष (अंतराष्ट्रीय संबंध एवं श्रेणी)
Associate Dean (International Relations & Ranking)
भा.प्रौ.सं. खड़गपुर/IIT Kharagpur

प्राप्त. बंधन. मिति. 11/7/22

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प्राप्त. दिनांक