



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/10411

Booking Request ID:FBR/2022-2023/IIT/10411

Booking ID:FBK/2022-2023/IIT/9908

Name of Indentor : Anirban Biswas (19007)
Designation : Senior Executive Officer Grade-I
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise (V/2018/832) towards purchase of refreshment item for institute lecture session. vide bill no-598 dt 15-07-2022

Total Estimated Value : 1500.00 [Rupees One Thousand Five Hundred Only] /-

Status : Approved

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
442000.00	377049.00	64951.00	375549.00	19007 19-10-2022 06:27 PM

Date:

28/10/22

(Signature of The Indentor)

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

If Proposal upto 600000 /-

Approved

Date:

(Signature and Seal of The /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR/ DEPUTY REGISTRAR / Sr. EE)
Indian Institute of Technology Kharagpur

Approved

If Proposal above 600000 /-

Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Date:

(Signature with Seal)

Deputy Director

Approved

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

BILL

SUIJATA ENTERPRISE

RABINDRAPALLY, P.O.- HIJLI
KHARAGPUR, PASCHIM MEDINIPUR
PIN-721306

Mobile: 8016874514
e-mail- kharagpur9932@gmail.com

To

O.I.R.

I.I.T. Kharagpur

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

Sl. No.	PARTICULAR	QNTY.	RATE	AMOUNT	
				Rs.	P.
1.	Special Tea	100 cup	10	1000	00
2.	Just Ginger biscuit	10 pkt	50	500	00
GSTIN No - 19ESCPD3647A1Z3 Vender Code : VI/2018/832 PAN No.- ESCPD3647A A/c No. - 1040050007344 IFSC Code: PUNB0104020				TOTAL	1500 00

Rupees in Word

One thousand five hundred Only

Bill No. 598

Date 15.07.2022

E.&O.E.

Challan No

Date

Order No

Date

Sujata Dey
For Sujata Enterprise

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

05 AUG 2022
81

81
Institute Lecture
by an International
Guest, held on 19/7/22

~~Phakrakshi~~
~~05/08/22~~

Chakrabarty

सह-संकायध्यक्ष (अंतर्राष्ट्रीय संबंध एवं श्रेणी)
Associate Dean (International Relations & Ranking)
भा.प्रौ.सं. खड़गपुर/IIT Kharagpur