



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/8163

Booking Request ID:FBR/2022-2023/IIT/8163

Booking ID:FBK/2022-2023/IIT/7790

Name of Indentor : Anirban Biswas (19007)
Designation : Senior Executive Officer Grade-I
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise (V/2018/832) towards purchase of refreshment item for Virginia Tech deligets. vide bill no-606 dt 26-07-2022

Total Estimated Value : 5675.00 [Rupees Five Thousand Six Hundred Seventy Five Only] /-

tus : Approved

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
298000.00	290717.00	7283.00	285042.00	19007 08-09-2022 12:10 PM

Date: 19/9/22

(Signature of The Indentor)
Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

If Proposal upto 600000 /-

Approved

Date: 22/9/22

(Signature and Seal of The /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Indian Institute of Technology Kharagpur

Approved

If Proposal above 600000 /-

Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Date:

(Signature with Seal)

Approved

Deputy Director

(Director)

Date:

FINANCIAL POWER FOR APPROVAL

100

100

BILL

SUJATA ENTERPRISE

RABINDRAPALLY, P.O. - HIJLI
KHARAGPUR, PASCHIM MEDINIPUR
PIN-721306

Mobile: 8016874514
e-mail- kharagpur9932@gmail.com

To O.I.R.
L.I.T. Kharagpur

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

Sl. No.	PARTICULAR	QNTY.	RATE	AMOUNT Rs. P.	
1.	Snacks packet	55pkt	85	4675	00
2.	Special tea	100cup	10	1000	00
GSTIN No - 19ESCPD3647A1Z3 Vender Code : V/2018/832 PAN No.- ESCPD3647A A/c No. - 1040050007344 IFSC Code: PUNB0104020					
		TOTAL		5675	00

Rupees in Word Five thousand Six hundred Seventy five Only

Bill No 606 Date 26.07.2022

E.&O.E.

Challan No Date

Order No

..... Date

Sujata Singh
For Sujata Enterprise

(Director)

Date:

FINANCIAL POWER FOR APPROVAL

28 JUL 2022
70

Bl

Meeting with Virginia Tech
Delegation

Rakrabosty
28/07/2022



सह-संकायध्यक्ष (अंतर्राष्ट्रीय संबंध एवं श्रेणी)
Associate Dean (International Relations & Ranking)
भा.प्र.सं. खड़गपुर Khuragpur

09 05 28



प्रति श्री. प्रो. राजेश कुमार सिंह
मुख्य कार्यकारी अधिकारी
गो. प्र. सं. खड़गपुर

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