



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/15565

Booking Request ID:FBR/2022-2023/IIT/15565

Booking ID:FBK/2022-2023/IIT/14859

Name of Indentor : Anirban Biswas (19007)
Designation : Senior Executive Officer Grade-I
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise (V/2018/832) towards purchase of refreshment items for orientation programe with new international students. vide bill no-642 dt 29-08-2022

Total Estimated Value : 7520.00 [Rupees Seven Thousand Five Hundred Twenty Only] /-

Status : Approved

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
1284518.00	592916.00	691602.00	585396.00	19007 12-01-2023 04:07 PM

Date:

3/2/23

(Signature of The Indentor)

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

If Proposal upto 600000 /-

Approved

Date:

14/2/23

प्राध्यापक जयन्त मुखोपाध्याय
Prof. Jayanta Mukhopadhyay
(Signature and Seal of THE ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICS / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / Sr. EE)
Dean Outreach & AA
भारतीय प्रौद्योगिकी संस्थान खड़गपुर
Indian Institute of Technology Kharagpur

Approved

If Proposal above 600000 /-

Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICS / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Date:

(Signature with Seal)

Deputy Director

Approved

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

BILL

SUJATA ENTERPRISE

RABINDRAPALLY, P.O.- HIJLI
KHARAGPUR, PASCHIM MEDINIPUR
PIN-721306

Mobile: 8016874514
e-mail- kharagpur9932@gmail.com

To

O.I.R.
I.I.T. Kharagpur

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

Sl. No.	PARTICULAR	QNTY.	RATE	AMOUNT	
				Rs.	P.
1.	Snacks packet	56pkt	120	6720	00
2.	Special tea	80cup	10	800	00
GSTIN No - 19ESCPD3647A1Z3 Vender Code : VI2018/832 PAN No.- ESCPD3647A A/c No. - 1040050007344 IFSC Code: PUNB0104020					
		TOTAL		7520	00

Rupees in Word

Seven thousand five hundred Twenty Only.

Bill No. 642

Date 29.08.2022

E.&O.E.

Challan No. Date

Order No.

..... Date

Sujata Sanyal
For Sujata Enterprise

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

05 SEP 2022
95

Orientation programme
for new international
Students.
Phakreboshi
05/09/2022

Goutam Chakraborty

प्रो. गोतम चक्रवर्ती
Prof. Goutam Chakraborty
Associate Dean / संयोजक
International Relations and Ranking
अंतराष्ट्रीय संबंध एवं रैंकिंग
भा प्रो सं खड़गपुर/IIT Kharagpur

SAB