



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/15942

Booking Request ID:FBR/2022-2023/IIT/15942

Booking ID:FBK/2022-2023/IIT/15222

Name of Indentor : Shruti Singh Parihar (16066)
Designation : Executive Officer
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise (V/2018/832) towards purchase of welcome kit for new international students. vide bill no-658 dt 12-09-2022

Total Estimated Value : 1680.00 [Rupees One Thousand Six Hundred Eighty Only]/-

Status : Approved

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
1284518.00	690109.00	594409.00	688429.00	16066 18-01-2023 12:12 AM

Date:

(Signature of The Indentor)
Shruti Singh Parihar
Executive Officer
Emp. Code: 16066

If Proposal upto 600000 /-

Approved

Date:

(Signature and Seal of The /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE)
Indian Institute of Technology Kharagpur

Approved

If Proposal above 600000 /-

Recomendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Date:

(Signature with Seal)

Approved

Deputy Director

(Director)

Date:

FINANCIAL POWER FOR APPROVAL

BILL

SUJATA ENTERPRISE

RABINDRAPALLY, P.O.- HIJLI
KHARAGPUR, PASCHIM MEDINIPUR
PIN-721306

Mobile: 8016874514
e-mail- kharagpur9932@gmail.com

To O.I.RI.I.T Kharag pur

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

Sl. No.	PARTICULAR	QNTY.	RATE	AMOUNT	
				Rs.	P.
1.	Welcome kits Banana, Apple, Grapes, Brown Bread, Butter, Jam, Coffee, Sugar, Milk powder, Maggi packet, Bisdens Water, Handwash, Seateh bite.	2 Nos	840	1680	00
TOTAL				1680	00

GSTIN No - 19ESCPD3647A1Z3
Vender Code : V/2018/832
PAN No. - 588PD3647A
A/c No. - 1040950007344
IFSC Code: 80000104020

ees in Word

No. 658Date 12.09.2022

an No. Date

r No. Date

Date

Date

E.&O.E.

Sujata Singh
For Sujata Enterprise

FINANCIAL POWER FOR APPROVAL



9.10
7.11
BA
Welcome kits for
new international students
Chakraborty
14/09/22


प्रो. गोतम चक्रवर्ती
Prof. Goutam Chakraborty
Associate Dean / सह संकायध्यक्ष
International Relations and Ranking
अंतराष्ट्रीय संबंध एवं श्रेणी
भा प्रो सं खड़गपुर/IIT Kharagpur


Shruti Singh Parihar
Executive Officer
Emp. Code: 16066

828

