



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/17309

Booking Request ID:FBR/2022-2023/IIT/17309

Booking ID:FBK/2022-2023/IIT/16523

Name of Indentor : Shruti Singh Parihar (16066)
Designation : Executive Officer
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise- V/2018/832 towards snacks packet purchase for institute lecture session. vide bill no- 698 dt 28-10-2022

Total Estimated Value : 3500.00 [Rupees Three Thousand Five Hundred Only]/-

Status : Approved

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
1284518.00	1010687.00	273831.00	930432.00	16066 03-02-2023 07:08 PM

Date:

Shruti Singh Parihar
8/2/23

(Signature of The Indentor)

Shruti Singh Parihar
Executive Officer
Emp. Code: 16066

If Proposal upto 600000 /-

Approved

Date:

14/2/23

Prof. Jayanta Mukhopadhyay

प्राध्यापक जयन्त मुखोपाध्याय
Prof. Jayanta Mukhopadhyay
(Signature with Seal)
ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

If Proposal above 600000 /-

Approved

Date:

Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

(Signature with Seal)

Deputy Director

Approved

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

BILL

SUJATA ENTERPRISE

RABINDRAPALLY, P.O.- HIJLI
KHARAGPUR, PASCHIM MEDINIPUR
PIN-721306

Mobile: 8016874514
e-mail- kharagpur9932@gmail.com

To

O.I.R.
I.I.T. Kharagpur

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

Sl. No.	PARTICULAR	QNTY.	RATE	AMOUNT	
				Rs.	P.
1.	Snacks packet	70pkt	50	3500	00
				TOTAL	3500 00

GSTIN No - 19ESCPD3647A1Z3
Vender Code : V/2018/832
PAN No.- ESCPD3647A
A/c No. 1040050007344
IFSC Code: PUNB0104020

Rupees in Word

Three thousand five hundred Only

Bill No. 698

Date 28.10.2022

E.&O.E.

Challan No

Date

Order No

Date

Sujata Dey
For Sujata Enterprise

Date:

(Director)

FINANCIAL POWER FOR APPROVAL