



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/17617

Booking Request ID:FBR/2022-2023/IIT/17617

Booking ID:FBK/2022-2023/IIT/16805

Name of Indentor : Shruti Singh Parihar (16066)
Designation : Executive Officer
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise- V/2018/832 towards snacks packet purchased for institute lecture session. vide bill no-699 dt 31-10-2022

Total Estimated Value : 7500.00 [Rupees Seven Thousand Five Hundred Only] /-

Status : Approved

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
1284518.00	1224411.00	60107.00	1074627.00	16066 07-02-2023 10:48 PM

Date:

(Signature of The Indentor)

Shruti Singh Parihar
Executive Officer
Emp. Code: 16066

If Proposal upto 600000 /-

Approved

प्राध्यापक जयन्त मुखोपाध्याय
Prof. Jayanta Mukhopadhyay

Date:

14/2/23

(Signature and Seal of the Indentor) OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE)

If Proposal above 600000 /-

Approved

Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Date:

(Signature with Seal)

Approved

Deputy Director

(Director)

Date:

FINANCIAL POWER FOR APPROVAL

SUJATA ENTERPRISE

Mobile: 8016874514
e-mail- kharagpur9932@gmail.com

To

O.I.R
L.L.T. Kharag pur

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

Sl. No.	PARTICULAR	QNTY.	RATE	AMOUNT Rs. P.	
1.	Snacks packet	60pk	125	7500	00
GSTIN No - 19ESCPD3647A1Z3 Vender Code : V/2018/832 PAN No.- ESCPD3647A A/c No. - 1040050007344 IFSC Code: PUNB0104020		TOTAL		7500	00

Rupees in Word

Seven Thousand five hundred Only

Bill No......099

Date 31.10.2022

Challan No

Date

Order No

Date

E. & O. E.

Sujata Day
For Sujata Enterprise

Date:

(Director)

FINANCIAL POWER FOR APPROVAL

Arrangement of refreshment
was done for meeting
Enstitute lecture (on 29.09.22)
Phakarabarty
31/10/22

Goutam Chakraborty

प्रो. गोतम चक्रवर्ती
Prof. Goutam Chakraborty
Associate Dean / सह संकायध्यक्ष
International Relations and Ranking
अंतराष्ट्रीय संबंध एवं रैंकिंग
भा प्रो से खड़गपुर / IIT Kharagpur

Shruti

Shruti Singh Parihar
Executive Officer
Emp. Code: 16066