



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/18222

Booking Request ID:FBR/2022-2023/IIT/18222

Booking ID:FBK/2022-2023/IIT/17387

Name of Indentor : Shruti Singh Parihar (16066)
Designation : Executive Officer
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise- V/2018/832 towards refreshment item purchased for office use. vide bill no-743 dt 21-12-2022

Total Estimated Value : 1380.00 [Rupees One Thousand Three Hundred Eighty Only]/-

Status : Approved

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
1284518.00	1241424.00	43094.00	1163289.00	16066 14-02-2023 06:01 PM

Date:

(Signature of The Indentor)

Shruti Singh Parihar
Executive Officer
Emp. Code: 16066

If Proposal upto 600000 :-

प्राध्यापक जयन्त मुखोपाध्याय
Prof. Jayanta Mukhopadhyay
संकायाध्यक्ष आउटरीच (पुर्वछात्र मामले)

Date:

24/3/23

(Signature and Seal of the Dean) OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR / ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE)

Approved

If Proposal above 600000 :-

Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOIPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRT/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Date:

(Signature with Seal)

Approved

Deputy Director

(Director)

Date:

FINANCIAL POWER FOR APPROVAL

BILL



SUJATA ENTERPRISE

RABINDRAPALLY, P.O.- HIJLI
KHARAGPUR, PASCHIM MEDINIPUR
PIN-721306

Mobile: 8016874514
e-mail- kharagpur9932@gmail.com

To O.I.R.

I.I.T Kharagpur

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

Sl. No.	PARTICULAR	QNTY.	RATE	AMOUNT	
				Rs.	P.
1	Every day milk = 400 g.m	6 PKT	230	1380	00
GSTIN No - 19ESCPD3647A1Z3 Vender Code : V/2018/832 PAN No.- ESCPD3647A A/c No. - 1040050007344 IFSC Code: PUNB0104020				1380	00
				TOTAL	

Rupees in Word one thousand three hundred eighty only

Bill No. Date 21-12-2022

E.&O.E.

Challan No. Date

Order No.

Sujata Dey

..... Date

For Sujata Enterprise

Date:

(Director)

FINANCIAL POWER FOR APPROVAL



Bh

For official purposes
Chakraborty
26/12/2022

Shruti

Shruti Singh Parihar
Executive Officer
Emp. Code: 16066

प्रो. गौतम चक्रवर्ती
Prof. Gautam Chakraborty
Associate Dean/ सह संकायध्यक्ष
International Relations and Ranking
अंतराष्ट्रीय संबंध एवं श्रेणी
भा प्रो सं खड़गपुर/IIT Kharagpur