



Indian Institute of Technology Kharagpur
Administrative Approval For Procurement (FORM - A)

FBR/2022-2023/IIT/584

Booking Request ID:FBR/2022-2023/IIT/584

Booking ID:FBK/2022-2023/IIT/514

Name of Indentor : Anirban Biswas (19007)
Designation : Senior Executive Officer Grade-I
Organisation : Indian Institute of Technology Kharagpur
Cost Center : International Relations
Project : Not Applicable

Budget Information : Maintenance Fund

Item Description : Being amount paid to Sujata Enterprise (V/2018/832) towards purchase of refreshment items for institute lecture session. vide bill no-517 dt 04-04-2022

Total Estimated Value : 2600.00 [Rupees Two Thousand Six Hundred Only]/-

Status : Approved

Justification(add extra sheet if required) :

summarized position of allocation

Total Allocated Amount	Cumulative Booked Fund	Available Balance	Total Concurred	Creation Information
124000.00	52739.00	71261.00	50139.00	19007 25-04-2022 01:37 PM

Date:

11/5/22

(Signature of The Indentor)

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

If Proposal upto 600000 /-

Approved

অধ্যাপক জয়ন্ত মুখোপাধ্যায়

প্রকল্পের প্রধান

Prof. Jayanta Mukhopadhyay

Date:

13/5/22

(Signature and Seal of The /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE,
Indian Institute of Technology Kharagpur

Approved

If Proposal above 600000 /-

Recommendation of the /ALL DEANS OTHER THAN DEAN(SRIC)/HoD / HoC / HoS / DEAN (VGSOM) / DEAN (RGSOPL) / REGISTRAR/ALL CHAIRMAN/ CHAIRPERSON/ HEAD CIC / HEAD IIC / PRESIDENTS TSG / ALL PICs / CHIEF ENGINEER IW/LIBRARIAN/ PMO, BCRTH/SE/JOINT REGISTRAR / DEPUTY REGISTRAR / Sr. EE

Date:

(Signature with Seal)

Approved

Deputy Director

(Director)

Date:

FINANCIAL POWER FOR APPROVAL

SUJATA ENTERPRISE

RABINDRAPALLY, P.O.- HIJLI
KHARAGPUR, PASCHIM MEDINIPUR
PIN-721306

Mobile: 8016874514

e-mail- kharagpur9932@gmail.com

To O.I.R.

I.T. Kharagpur

Composition Taxable Person, Not Eligible to Collect Tax on Supplies.

Sl. No.	PARTICULAR	QNTY.	RATE	AMOUNT Rs.	P.
1.	Nutri Oats Cookies = 150gm	5pkt	75	375	00
2.	Heylo cookies = 75gm	3pkt	35	105	00
3.	Dark Fantasy = 75gm	4pkt	40	160	00
4.	Cadbury Cookies = 75gm	4pkt	35	140	00
5.	paper cup = 100ml	100pc	1.00	100	00
6.	Bisleri water = 250ml	4pc	180	720	00
7.	Special tea	100cup	10	1000	00
GSTIN No - 19ESCPD3647A1Z3 Vender Code : V/2018/832 PAN No.- ESCPD3647A A/c No. - 1040050007344 IFSC Code: PUNB0104020			TOTAL	2600	00

Amount in Word Two thousand Six hundred Only

Bill No. 517 Date 04.04.2022

challan No Date

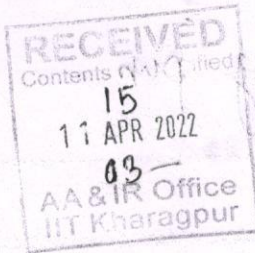
Order No Date

E.&O.E.

Sujata Jay
For Sujata Enterprise

ate: (Director)

FINANCIAL POWER FOR APPROVAL



प्रमाणित किया जाता है कि निर्दिष्ट आदेशानुसार दी गई बिल में उल्लेखित
वस्तु सही अवस्था में प्राप्त की गई है। इसे उचित स्टोरेज रजिस्टर में
पृष्ठ संख्या में दर्ज किया गया है।
Certified that the goods listed herein have been received in
good condition and according to the specifications required
for and have been duly entered in the appropriate stock

Register Vide Page No. 02 Sl. No. 04 Dated 25/04/22

for Institute Lecture Session
took place on 05.04.22
R. Bhakrekar
11/04/22

Arundhati Chakraborty

सह-संकायध्यक्ष (अंतर्राष्ट्रीय संबंध एवं श्रेणी)
Associate Dean (International Relations & Ranking)
भा.प्रौ.सं. खड़गपुर/IIT Kharagpur

Anirban Biswas
11/5/22

Shri Anirban Biswas
Senior Executive Officer (Gr-I)
IIT Kharagpur

00 00.22

for digital

for digital

212