



**Office of International Relations
Indian Institute of Technology Kharagpur**

Student Undertaking to Apply for Foreign Internship

Section A: Applicant details (to be filled in by student)			
Name :			
Roll Number:		Degree enrolled in:	
Department/ School/ Centre:		Expected date of graduation:	
Proposed Foreign internship details (to be filled in by student)			
Host organization (university/ laboratory) with full address			
Name, title, contact of supervisor/mentor (if available)			
Title of project/ Name of activity:			
Start date of internship:		End date of internship :	
Source of funding & other support (self/ scholarship):	Agency	Amount awarded	Amount applied for
Undertaking by student:	<ul style="list-style-type: none"> My internship does not violate any academic schedule or policy of IIT Kharagpur. I take full responsibility for my conduct during my visit and agree to strictly follow all guidelines laid down by my host university and host country and I understand that I am answerable to the Dean IR and Dean SA in case of any misconduct that may harm the Institute's reputation. Once I accept the offer of an internship, I shall not renege on my acceptance, nor accept any other offer for internship from CDC/ Dept/ Any other source. I shall keep OIR & CDC informed about internship offers I receive/accept/decline. Failure to comply with the above may adversely affect my placement opportunities 		
Post completion requirements (if any):			
I am using this form for (tick one):	An application made through OIR or FTP	Requesting NOC from Dean IR	Other (specify):
Signature of student with date:			
Section B: Departmental Approval (to be filled in by Dept./School/ Centre)			
Faculty Advisor (signature with date):			
Head of Dept/ School/ Centre (signature with seal and date):			
Section C: Institute Approval			
Chairperson CDC (signature with seal and date):			
Dean IR (signature with seal and date):			