Office of International Relations
IIT Kharagpur

Shri Gopal Rajgarhia International Programme (SGRIP)

<u>APPLICATION FORM FOR SCHEMES 1 & 2</u>

Name of the scheme (Please tick)	1. SGR International faculty/expert outreach program 2. SGR International research scholar/mid-level/junior faculty support program
Name, affiliation and address of the visitor:	
Host faculty and department/centre/ school:	
Duration of visit with expected start and end dates:	
Justification for the visit: (200 words max)	
Justification for using SGRIP as the funding source: (100 words max)	

Detailed plan of activities : (500 words max)	

Head-wise Budget summary (Refer Programme Guidelines and Table 4 for eligible individual heads and caps)	

Please attach the following documents and √ check the corresponding boxes:

Letter from the visitor on letterhead showing his/her willingness to visit and partake in proposed activities during the specified period, including statement that he/she is not claiming the fund from any other source:	
Detailed budget justification including justification for any special financial assistance required (limit one page)	
Self-certification from host that (i) funding is not available from any other source. (ii) If funding becomes available from another source, it will be used first before claiming from SGRIP	
CV of the invited Faculty	
Screenshot of Citation Details (Google Scholar/ Scopus) clearly indicating h-index and total citation of the visitor	

Signature of the host faculty with date:

Name: _____

Designation: _____

Department/Centre/School: _____

Forwarded by Head of Dept/Ctr/School _____

Please submit application in hard copy to Office of International Relations and email soft copy of the same to ir-office@adm.iitkgp.ac.in.

For Office use: Application no:_____ Date received: _____