**Office of International Relations**

**IIT Kharagpur**

**Shri Gopal Rajgarhia International Programme (SGRIP)**

APPLICATION FORM FOR SCHEME 5

|  |  |
| --- | --- |
| Name of the scheme(Tick option ‘A’ or ‘B’) | SGR Student International Travel Support:A) Student visiting an SGRIP facultyB) Student visiting as part of a Joint Doctoral Program (JDP) |
| Name of the student:  |  |
| Host faculty (supervisor) name affiliation and address:  |  |
| Duration of visit with expected start and end dates:  |  |
| Justification of the visit:(200 words max)  |  |
| Justification for using SGRIP as the funding source:(100 words max) |  |
| Detailed plan of activities(500 words max) |  |
| Head-wise Budget summary (Please see Guidelines and Table 4 for eligible heads and caps) |  |

**Please attach the following documents and √ check the corresponding boxes:**

|  |  |
| --- | --- |
| Detailed budget justification including justification for any special financial assistance required (limit one page) |  |
| For option A: Letter of support from the host faculty stating his/her willingness to host the student for the proposed activity, and that this activity is a result of his/her earlier visit to IITKgp on SGRIP  |  |
| For option B: Letter of support from supervisors (from IITKgp and partner university) that the visit is a requirement under the JDP  |  |
| CV of the student |  |

**Signature of student with date:**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Department/Centre/School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Forwarded by Head of Dept/Ctr/School \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*Please submit application in hard copy to Office of International Relations and email soft copy of the same to ir-office@adm.iitkgp.ac.in.*

*For Office use:* Application no:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date received: \_\_\_\_\_\_\_\_\_\_\_\_\_